

Yarragon Primary School & Early Learning Centre

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Dear Parent/Guardian,

Yarragon Primary School is looking forward to another great year of teaching and learning and would like to advise you of our school's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to

- Maintain excellent buildings and grounds
- Enhance digital learning opportunities
- Provide quality materials to support all students
- Faster WIFI and internet
- Purchase equipment for both classroom and outdoor education programs
- Student Wellbeing Support

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Student supplies will be provided for each individual student in the form of a Book Pack for 2023 and available for pick up at the School General Office on either Wednesday 25th January 2023 from 10am - 1pm or Friday 27th January 2023 from 10am – 1pm.

Book packs contain all stationery and writing materials your child will need.

Financial Support for Families

Yarragon Primary School makes every effort to keep the cost of materials and services low whilst maintaining a high level of education for our students. We do appreciate that some families experience difficulties in meeting payment requests and a range of support options are available including

- Camps Sports and Excursion Fund (CSEF) – *2023 Application Form*
- Conveyance Allowance – via *2023 Application Form*
- State Schools Relief
- Referrals to external agencies

To access these services please contact the office or for a confidential discussion regarding payment arrangements please contact:

Sharon Caia – Acting Business Manager Ph: 5634 2375



Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

Yours sincerely,

Melissa Rock
Principal

Bronwyn Bersey
School Council President



Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p>These contributions cover Foundation to Grade 6 and include</p> <ul style="list-style-type: none"> • Individual student book packs • Associated learning materials • Art • Computer support/network and software • Online classroom subscriptions – Seesaw • Printing and photocopying of worksheets and learning materials 	\$150.00
Total Curriculum Contributions	\$150.00

Other Contributions - for non-curriculum items and activities	Amount
<p>School Grounds and Building Maintenance Yarragon Primary School continues to maintain excellent buildings and grounds, however, the funding for this maintenance is not fully provided by DET</p>	\$50.00
<p>Student Wellbeing Yarragon Primary School places a high priority on the welfare of students and employs additional staffing that is not funded by DET. This enables the school to provide more support to our students and families.</p>	\$20.00
<p>Equipment Fund DET does fund a limited amount of equipment, but as we provide more enhanced programs this funding is insufficient, particularly when we wish to stay at the cutting edge of technology to provide optimum advantages to our students Eg: sporting equipment, leased laptops, iPads, mathematic classroom resources, literacy take home books.</p>	\$20.00
Total Other Contributions	\$90.00



Extra-Curricular Items and Activities

Yarragon Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis and include sporting activities, excursions and Year level camp which will each incur a charge.

Extra-Curricular Items and Activities - Approximate anticipated costing if your child participates in the following activities	Amount
Grade 5/6 Urban Camp <i>approximate cost</i>	\$350.00
Grade 3/4 Camp Waratah Bay <i>approximate cost</i>	\$350.00
School Photographs	Costed individually
Excursions and sporting activities	Costed individually

Voluntary Contributions

Yarragon Primary School also offers and welcomes the opportunity for families to make a financial contribution to the school of your own choice and discretion.

All monies received will assist with the cost of materials used by students in the educational programs over a range of areas to ensure that all students benefit from the contributions.



PLEASE COMPLETE THIS FORM AND BRING IT WITH YOU ON THE DAY OF BOOK PACK COLLECTION

- Wednesday 25th January 2023 from 10am -1pm
- Friday 27th January 2023 from 10am – 1pm

Student Name: _____

Category	Amount
Curriculum Contributions	\$
Other Contributions	\$
Voluntary Contribution	\$
Total to be received	\$

Payment Methods	
In person	at the School General Office using Cash, EFTPOS
Mail / via student	by credit card using the section below
BPay	Biller Code: 87361 using your individual family reference number found in Compass under My Profile
Direct Deposit	Account Name: Yarragon Primary School Council BSB: 063 532 Account Number: 10088921 Reference: Student's <u>FULL</u> Name
Centrepay	available for families who receive Centrelink benefits. Please ask at the General Office for details and an application form

Credit Card Payment Option

Credit Card Number:

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Expiry Date:/..... CVC:

Name (as it appears on the card) :

Total Amount: \$..... Signature:

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.